Job Title: Production Planner

Location: [insert location]

Salary: [insert salary range]

We are seeking an experienced and motivated Production Planner to join our team in [insert location]. As a Production Planner, you will be responsible for ensuring that production runs smoothly and efficiently by planning and scheduling production activities and resources.

Responsibilities:

* Plan and schedule production activities to ensure that production targets are met
* Monitor progress and adjust schedules and resources as necessary to ensure efficient production
* Collaborate with other departments, including procurement, logistics, and quality control, to ensure the smooth operation of the production process
* Monitor inventory levels and coordinate with procurement to ensure that materials are available when needed
* Develop and implement procedures and guidelines to ensure the smooth operation of the production process
* Monitor and control costs to ensure that production is carried out within budget
* Prepare production reports and provide updates to management

Requirements:

* Previous experience as a Production Planner or in a similar role
* Good communication and organizational skills
* Excellent problem-solving skills and attention to detail
* Basic computer skills
* Knowledge of production planning software preferred, but not essential
* Willingness to work overtime as required

We offer a competitive salary, opportunities for training and development, and a supportive work environment. If you are a results-driven and motivated individual with a strong track record in production planning, then we would love to hear from you.

----------------------------------------------------------------------------------------------------------------

This template was created by <https://careerposter.co.uk>

We advertise jobs on multiple job boards. Check out [Job Board Advertising](https://careerposter.co.uk/job-advertising) for more information.