Job Title: Recruitment Consultant

Location: Manchester

Salary: £25,000 - £30,000 per annum + commission

Contract Type: Full-time, permanent

We are seeking a motivated and results-driven Recruitment Consultant to join our team in Manchester. As a Recruitment Consultant, you will be responsible for sourcing and placing candidates with our clients, building relationships with both clients and candidates, and ensuring a high level of customer service.

Key Responsibilities:

* Build and maintain relationships with clients and candidates, ensuring a high level of customer service at all times
* Source and attract candidates using a range of techniques, including job boards, social media and networking events
* Screen CVs and conduct interviews with candidates to assess their suitability for roles
* Manage the end-to-end recruitment process, including negotiating terms and conditions with clients and making job offers to candidates
* Meet and exceed personal and team targets for candidate placements and revenue generation
* Maintain accurate and up-to-date records of candidate and client activity on the company's recruitment database

Requirements:

* Previous experience as a Recruitment Consultant, preferably within a specialist sector such as IT, Engineering or Finance
* Excellent communication and interpersonal skills, with the ability to build and maintain relationships with clients and candidates at all levels
* A results-driven and motivated approach, with a track record of meeting and exceeding targets
* Strong organisational and time-management skills, with the ability to manage multiple recruitment campaigns simultaneously
* Knowledge of employment legislation and best practice in recruitment
* A degree in a relevant subject area is desirable

If you are a motivated and experienced Recruitment Consultant looking for a new challenge, we would love to hear from you. Please submit your CV and a cover letter detailing your relevant experience and qualifications.

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