Job Title: Talent Acquisition Specialist

Location: Manchester

Salary: £40,000 - £50,000 per annum

Contract Type: Full-time, permanent

We are seeking an experienced Talent Acquisition Specialist to join our growing team in Manchester. As a Talent Acquisition Specialist, you will be responsible for developing and implementing recruitment strategies to attract and retain high-calibre talent.

Key Responsibilities:

* Develop and implement recruitment strategies to attract and retain high-calibre talent across all levels and functions of the organisation
* Manage the end-to-end recruitment process, from identifying recruitment needs through to onboarding new hires
* Build and maintain relationships with hiring managers, providing expert advice and guidance on recruitment best practice
* Use a range of techniques to attract candidates, including job boards, social media, and networking events
* Screen CVs and conduct interviews to assess candidates' suitability for roles
* Ensure compliance with employment legislation and best practice in recruitment
* Continuously review and improve the recruitment process, ensuring it is efficient and effective

Requirements:

* Previous experience as a Talent Acquisition Specialist, ideally within a fast-paced and dynamic environment
* A strong understanding of recruitment best practice and employment legislation
* Excellent communication and interpersonal skills, with the ability to build and maintain relationships with stakeholders at all levels
* A proactive and results-driven approach, with the ability to work in a fast-paced environment
* Strong organisational and administrative skills, with the ability to manage multiple recruitment campaigns simultaneously
* A degree in a relevant subject area is desirable

If you are an experienced Talent Acquisition Specialist looking for a new challenge, we would love to hear from you. Please submit your CV and a cover letter detailing your relevant experience and qualifications.

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